



REGULATIONS / POLICY LIBRARY

Academic Regulations

ACD-001 | Academic Standards

VERSION 1.0 · 18 OCTOBER 2026

INSTITUTIONAL REGULATIONS & POLICIES | IEU

Academic Regulations

DOCUMENT CONTROL / ACD-001

Document ID	ACD-001
Document family	Academic Standards
Document custodian	Academic Standards Lead
Version	1.0
Edition date	18 October 2026
Review cycle	Annually and following material change

1 Purpose and applicability

Applies to learners on IEU-administered teaching activities, subject to the confirmed terms of any awarding partner. The provisions govern the activities within the defined IEU service scope; applicable programme-specific contracts and verified rules of a separate awarding institution govern award requirements wherever relevant.

2 Policy requirements

- 01** Academic terms and course specifications must be documented before enrolment; each learner receives a program-specific study plan.
- 02** Registration is confirmed only following verification of eligibility, written offer, acceptance and completion of stated conditions.
- 03** Module outcomes, instructional contact, learning activity and assessment requirements are published in the applicable module specification.
- 04** Progression decisions rely on verified completed modules and the requirements of the specific pathway; exceptions are documented and reasoned.
- 05** Only the verified awarding institution determines academic award eligibility and issues the award where contractually assigned.
- 06** Academic records are maintained with controlled access; learners may request corrections of factual inaccuracies.

3 Operational procedure

Trigger: Before a new offering, at each enrolment and at progression review

- 01** Verify the applicable programme specification and any awarding-body academic rules before releasing an offer.
- 02** Record entry conditions, module selection, assessment pattern and expected study period in the student learning plan.
- 03** Monitor completed credits/modules and log all changes, concessions and progression decisions.

04 Route award eligibility and formal conferral to the authority named in the signed awarding arrangement.

4 Responsibilities and evidence

Accountable process owner. Academic Standards Lead maintains implementation, staff guidance, case processing and reporting. Academic decisions requiring external award authority must be referred according to the verified programme arrangement.

Minimum evidence. Approved programme specification; verified enrolment record; individual learning plan; progression decisions; awarding-body correspondence.

Record protection. Keep case files, decisions and correspondence in access-controlled systems; apply an approved retention schedule and document transfers to relevant partners. Do not publish personal or confidential records.

5 Exceptions, concerns and review

Exceptions. Material deviations require a written rationale, authorization by a role with the appropriate delegation, and a record of any impact on students or staff. No local exception may override mandatory law or a controlling awarding-body requirement.

Challenge and escalation. Explain the applicable complaints, academic appeals or rights-request route to affected persons. Refer safety concerns, integrity incidents, data incidents, conflicts of interest or disputed award claims to the designated specialist authority.

Monitoring. Review unresolved progression cases and conflicting catalogue statements each teaching period.

6 Linked institutional controls

Related controls, where relevant: Academic Regulations (ACD-001); Academic Integrity (ACD-003); Student Complaints (STU-004); Academic Appeals (STU-005); Quality Assurance (QUA-001); Privacy and Student Records (DIG-001); Academic Partnerships and Award Information (PAR-001).

7 Document information and periodic review

Document series	IEU Regulations & Policies
Institution	International European University (IEU)
Applicability	See section 1 and programme-specific terms
Student enquiries	Use the IEU contact and support routes
Document maintenance	Controlled by the responsible function